



BELKNAP COUNTY COMMISSIONERS
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John H. Thomas
Chairman
Belmont

Edward D. Philpot
Vice-Chairman
Laconia

Stephen H. Nedeau
Clerk
Meredith

Commissioners Meeting Minutes May 14, 2014

Commissioner Thomas called the Belknap County Commissioners meeting to order at 5:30 pm on the above date at 34 County Drive, Laconia, NH and recited the pledge of allegiance.

In Attendance: Commissioners John H. Thomas, Edward D. Philpot, Jr., Stephen H. Nedeau and County Administrator, Debra Shackett.

Calendar: Commissioners reviewed the meeting calendar.

Approval of minutes: M/Philpot, S/Nedeau to approve the 04/30/14 minutes as submitted. Unanimous. **Motion passes.** M/Philpot, S/Nedeau to approve the 04/30/14 nonpublic minutes as submitted. Unanimous. **Motion passes.** Administrator Shackett also requested a motion to amend the 01/22/14 meeting minutes in the CDBG portion in order for the County Administrator to carry out the grant as requested. The original minutes state that the "Chairman" shall execute all documents which may be necessary to effectuate the CDBG contract. The actual motion stated that the "County Administrator" be authorized to execute documents. After verifying the written script and the video, this revision is accurate. M/Philpot, S/Nedeau to accept the amended as recommended by the County Administrator. Unanimous. **Motion passes.**

Bond issue request: Administrator Shackett has not been successful in her request to get the Jail Planning Committee on the agenda of the Delegations 05/27/14 meeting. She asked the Commissioners to sign a written request. All three Commissioners signed.

Administrators report: Administrator Shackett reported that both CDBG's that the Board supported are both underway. At the next Commissioners meeting, Ms. Shackett will make a recommendation for a Grant Administrator for the Rivers Edge CDBG. Ms. Shackett verified that a bond issue requires a public hearing and a 2/3 vote of the Delegation. Administrator Shackett told the Commissioners that today, she has resent the email hat she sent last week to the Chair of the Delegation requesting the Jail Planning Committee be added to the agenda, and still has not received any type of response. Budget reports thru April 30, 2014 have been distributed/posted. The audit report will be complete soon. The committee that is working on the surveillance/camera system is reviewing the RFP and it is their hope to get it printed in the newspaper next week. The Sheriff's department's two cruisers have been ordered. The County wide telephone system has been updated. The 2014 computers have been ordered and the email

server upgrade project will take place next week. Over the last few weeks, there have been some after hour computer issues in the dispatch and a bill of \$1700 has accumulated. Due to the fact that there is no contingency in this year's budget, the Sheriff will have to find that money within his budget. The website is being updated so it will be easier to look up financial documents. The Countywide JLMC committee has been working on revising the Written Safety Program. This has been a big project. Administrator Shackett wished to acknowledge the whole JLMC committee for their work on this project. Commissioner Nedeau asked about a sound system for the meeting room. He suggested reaching out to Metro Cast or the Lakes Region Community College to see if they have equipment we can borrow. We need a sound system in the meeting room. The County will hold health Insurance Education classes on May 15th. The SEA union agreed to allow offering a second health insurance plan option, which is a site of service plan. It has a \$1000 deductible. They agreed if the county allows them 3 payroll deductions for this plan. The plan saves approximately \$1,000 - \$4,000 per plan annually.

Commissioners committee reports: Commissioner Nedeau reported that the Appointive Agency for Laconia Airport Authority appointed Mr. Scott Davis to a 4 year term and Paul Gaudette Jr. to a 3 year term.

Public input: Commissioner Thomas asked for public input. There was none.

Adjourn: M/Nedeau, S/Philpot to adjourn at 5:55. Unanimous. **Motion passes.**

Respectfully submitted,

Angela A. Bovill, Administrative Assistant